



**Southern Lehigh School District  
Board of School Directors Meeting Minutes  
November 25, 2024**

**Board of School Directors Meeting Minutes  
November 25, 2024  
Southern Lehigh High School  
High School Boardroom  
5800 Main Street  
Center Valley, PA 18034  
6:30 p.m.**

**School Board Meeting Minutes Monday, November 25, 2024 pending approval.**

**Members present:** Eric Boyer, Emily Gehman, Timothy Kearney, Candi Kruse, Nicole King, Mary Joy Reinartz (remote by phone), Melissa Torba, Christopher Wayock

**Members absent:** Stephen Maund-attending LCTI meeting as District Representative

**Administrators present:** Andria Buchman, Eric Fluck, Michael Mahon, Louis Pepe, Michael Rohrbach, Tamara Solometo, Karen Trinkle

**Others present:** Attorney Jessica Moyer (King, Spry, Herman Freund & Faul, LLC), Anne Marie Lobley

**1. OPENING PROCEDURES**

- a. Call to Order
  - i. Emily Gehman called the meeting to order at 6:32 pm
- b. Recording of Attendance
  - i. Present: Eric Boyer, Emily Gehman, Timothy Kearney, Candi Kruse, Nicole King, Mary Joy Reinartz (remote by phone), Melissa Torba, Christopher Wayock
  - ii. Absent: Stephen Maund-attending LCTI meeting as District Representative
- c. Pledge of Allegiance
  - i. Emily Gehman led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

**2. VISITORS' COMMENTS**

- a. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come for us for a vote.

- i. Jean Philippe spoke on the topic of the disciplinary system in the Middle School
- ii. David Humphry spoke on the topic of the disciplinary system in the Middle School

### **3. MINUTES**

- a. Executive Session Summary-Board Solicitor
  - i. Attorney Jessica Moyer noted that executive sessions were held on the following dates for the following reasons: the full board held an executive session on November 11, 2024 to discuss a real estate matter and the full board met tonight, November 25, 2024 to discuss personnel matters.
- b. Approval Board Minutes
  - i. **Motion to approve the Board Minutes of October 28, 2024 and November 11, 2024.**
    - 1. [October 28, 2024 Board Meeting Minutes](#)
    - 2. [November 11, 2024 Board Meeting Minutes](#)

Motion: Candi Kruse, seconded by Timothy Kearney

Motion carried

No discussion followed

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Candi Kruse, Nicole King, Mary Joy Reinartz, Melissa Torba, Christopher Wayock

Nay: None

Absent: Stephen Maund

### **4. SUPERINTENDENT**

- a. Updates
  - i. Michael Mahon provided the following District updates: Notation made regarding the roof projects on the agenda this evening for vote.
- b. Student Update:
  - i. Robert and Lily provided updates on the following: Student recognition updates were made specifically for the SLHS drama department fall production, Knock Knock and Speech and Debate achievements. Interscholastic fall sports recap made with starting dates for winter sports provided. The student presentation concluded with key dates for the High School and upcoming High School events. Lilly was then asked to provide information on her foundation. She noted the foundation that she and her parents run is called [Lily's Hope](#). She provided an overview of their mission and upcoming fundraising events.

### **5. CURRICULUM/STUDENT AND STAFF SERVICES**

- a. Grades 6-12 Math Core Programing: Big Ideas Learning

- i. **Motion to approve Big Ideas Learning as the 6-12 Core Mathematics Programming for the Southern Lehigh School District.**
  1. [Cengage Learning - Quote Big Ideas 6 years](#)

Motion: Timothy Kearney, seconded by Eric Boyer

Motion carried

No discussion followed

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Candi Kruse, Nicole King, Mary Joy Reinartz, Melissa Torba, Christopher Wayock

Nay: None

Absent: Stephen Maund

Acknowledgement made regarding the Education committee and work by Teachers and Administration to bring this to vote.

**6. SPECIAL EDUCATION AND STUDENT SERVICES**

**7. TECHNOLOGY**

**8. BUSINESS AND FINANCE**

**Motion to take items a through d together under category 8. Business and Finance**

Motion: Christopher Wayock, seconded by Eric Boyer

Motion carried

Comments occurred

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Candi Kruse, Nicole King, Mary Joy Reinartz, Melissa Torba, Christopher Wayock

Nay: None

Absent: Stephen Maund

**a. Bills List**

- i. **Motion to approve the attached bills list for November 25, 2024**
  1. [November 25, 2024 Bills List Summary and Details](#)
- b. Treasurer's Report and Investment Report for the month of September, 2024 and October, 2024

- i. **Motion to approve the Treasurer's Report and Investment Report for the month of September, 2024 and October, 2024.**
    - 1. [September, 2024 Treasurer's Report and Investment Report](#)
    - 2. [October, 2024 Treasurer's Report and Investment Report](#)
- c. Property Tax Refunds
  - i. **Motion to approve the property tax refunds per the attachment.**
    - 1. [Property Tax Refunds - November, 2024](#)
- d. Approval of Resolution with regard to Act 1 of Special Session No. 1 of 2006
  - i. **Motion to approve the Resolution with regard to Act 1 of Special Session No. 1 of 2006**
    - 1. [Act 1 Resolution Index 2025-2026](#)

## 9. SUPPORT SERVICES

**Motion to take items a through d together under category 9. Support Services**

Motion: Christopher Wayock, seconded by Nicole King

Motion carried

Comments occurred

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Candi Kruse, Nicole King, Mary Joy Reinartz, Melissa Torba, Christopher Wayock

Nay: None

Absent: Stephen Maund

- a. Bid Award for MS Roof contract #01
  - i. **Motion to award the roof bid to Detwiler Roofing, LLC, 1578 Main Street East Earl, PA 17519 base bid plus alternate G-1 and alternate G-2 in the total amount of \$4,377,000 (four million, three hundred seventy-seven thousand dollars) pending Attorney review for compliance with bid specs.**
    - 1. [Detweiler 2024 MS Roof contract #01](#)
- b. Bid Award for LBES Roof contract #02
  - i. **Motion to award the roof bid to Mid-State Roofing & Coating, Inc base bid plus alternate G-1 and alternate G-2 in the total amount of \$2,006,383 (two million, six thousand, three hundred eighty-three dollars) pending Attorney review for compliance with bid specs.**
    - 1. [Mid-State 2024 LBES Roof contract #02](#)
- c. Southern Lehigh School District MS Rooftop Unit Replacements Budgetary Proposal

- i. **Motion to approve the quote provided by McClure Company, 4101 North Sixth Street, Harrisburg, PA 17110 dated 11/21/24 Not To Exceed the amount of \$2,398,000 for the following equipment: see attached.**
    - 1. **Rooftop Unit Replacement - Air Handlers**  
**[PRICING VIA COSTARS CONTRACT# 008-E23-1046](#)**
- d. Southern Lehigh School District LBES Rooftop Unit Replacements Budgetary Proposal
  - i. **Motion to approve the quote provided by McClure Company, 4101 North Sixth Street, Harrisburg, PA 17110 dated 11/21/24 Not To Exceed the amount of \$1,319,000 for the following equipment: see attached.**
    - 1. **Rooftop Unit Replacement - Air Handlers**  
**[PRICING VIA COSTARS CONTRACT# 008-E23-1046](#)**

## **10. HUMAN RESOURCES**

### **Motion to take items a & b together under category 10. Human Resources**

Motion: Timothy Kearney, seconded by Eric Boyer

Motion carried

No discussion followed

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Candi Kruse, Nicole King, Mary Joy Reinartz, Melissa Torba, Christopher Wayock

Nay: None

Absent: Stephen Maund

- a. Human Resources Report
  - i. **Motion to approve the following personnel items presented in the Human Resources Report.**
    - 1. **[Human Resources Report](#)**
- b. Affiliation Agreement
  - i. **Motion to approve the Western Governors University Affiliation Agreement pending solicitor review.**
    - 1. **[Western Governors University Affiliation Agreement](#)**

## **11. COMMITTEE REPORTS**

- a. Facilities Committee: Gratitude expressed for the vote this evening regarding the Liberty Bell and Middle School roof projects. Update provided on the library project. Notation made that the next meeting scheduled on December 3, 2024 will be cancelled. Next meeting will be held on January 7, 2025.

- b. Technology Committee: The following update was provided from the November 11, 2024 meeting: implementation of Infinite Campus was discussed, specifically how to provide support and training with Berks IU assistance and how to handle historical data moving forward. Student devices were also discussed noting that a decision will be made soon. Security was also discussed.
- c. ACMC: notation made that the committee met this month.

## **12. NEW BUSINESS**

- a. None

## **13. OTHER BUSINESS**

- a. The following other business items were noted: First Girls Wrestling match will be occurring Wednesday, December 4, 2024. Currently we have twenty Girls that are signed up. Thanks extended to the Athletics department for all of their support and help.
- b. Timothy Kearney provided general updates, thanks extended to teachers and students. Happy Thanksgiving was provided.
- c. Discipline policy mentioned in visitor comments this evening noted. Updates on due process provided specifically regarding state rules. Notation made that Administration doors are always open to engage with parents. The Board also welcomes hearing feedback from the community.

## **14. FOR INFORMATION ONLY**

- a. [Graduate Study](#)
- b. [Professional Development Conference Requests](#)
- c. [Field Trips](#)

## **15. VISITORS' COMMENTS**

- a. No visitor comments were made at this time.

## **16. EXECUTIVE SESSION**

## **17. ADJOURNMENT**

- a. Emily Gehman adjourned the meeting at: 7:13 pm
  - i. Motion: Timothy Kearney, seconded by Nicole King

*Respectfully submitted:*



*Anne Marie Loble, Board Meeting Recorder & Executive Assistant to the Superintendent*